

THE CONSTITUTION AND BY-LAWS OF SOUTHERN HILLS CHRISTIAN CHURCH EDMOND, OKLAHOMA

PREAMBLE

We, the members of Southern Hills Christian Church, a Congregationally governed body, duly organized and incorporated under the laws of the State of Oklahoma, in order to promote the work of the church in the spirit of Christ and thus advance his kingdom, do hereby adopt this constitution as revised December 12, 2010.

CONSTITUTION

Article I - NAME AND PURPOSE

Section A: NAME

The name of this organization shall be Southern Hills Christian Church, Incorporated, hereinafter referred to as Church, having been duly chartered by the Secretary of State of Oklahoma on the 21st day of June, 1968.

Section B: AFFILIATIONS

The Church shall be affiliated with the denomination known as the Christian Church (Disciples of Christ) in the United States and Canada.

Section C: PURPOSE

The purpose of this Church shall be as revealed in the New Testament:

To present and proclaim the gospel of Jesus Christ to all people, to strive to commit them to Christian witness and service, to help them grow in the grace and knowledge of Christ that increasingly they may know and do his will, and to work for the unity of all Christians and with them engage in the common task of building the kingdom of God.

Article II - MEMBERSHIP

Membership of this Congregation shall consist of the following: Those who are now members of this Congregation; those who shall unite by confession of their faith through baptism and commitment to Jesus as the Christ, the Son of the Living God; and those who unite by transfer of membership, thereby reaffirming their faith and commitment to Christ.

It is the policy of this Congregation to affirm the rite of Christian baptism by immersion as symbolic of the new life in Christ for persons making a primary confession of faith.

Article III – ELDERS AND DIACONATE

Section A: ELDERS AND DIACONATE (See Tim. 3:1-13; and Titus)

The Elders and Diaconate shall be elected by the Church at its annual business meeting, for a term as designated for each or until such time as a successor is elected and assumes office

1. Elders: The number of Elders shall be a minimum of three percent of the participating church membership. The number of Elders is determined by the Board annually. One third of the elders shall be elected each year for a three year term. An Elder shall be well matured in faith and must have been an active member of the Congregation for at least one year prior to assuming this office.
2. Diaconate: The minimum number of Diaconate shall be 48. The number of Diaconate is determined by the Board annually. One third of the diaconate shall be elected each year for a three year term. A Diaconate shall be well matured in their faith, and must have been an active member of the Congregation for at least six months prior to assuming this office.
3. Youth Diaconate: The Youth Diaconate shall be elected for a one year term. The number shall be determined by need and availability from members whose classification is not less than a sophomore in high school or older than twenty years, and who have been active members of the Congregation for at least six months prior to assuming this office. They shall be worked in teams with regular Diaconate.
4. Honorary Elders and Diaconate: Those members of the Church who are no longer able to serve in that capacity and have consecrated their services to Christ may be nominated by the Nominating Committee to be elected as: Elder Emeritus or Diaconate Emeritus by the Board and Congregation.

Section B: DUTIES OF ELDERS AND DIACONATE

1. The Elders primarily shall be responsible for the spiritual life and development of the Congregation, preside at the Lord's table, assist and share with the minister(s) in the conduct of his or her pastoral and priestly functions and provide supportive counsel for the minister(s) regarding the spiritual life and development of the Congregation.
2. The Diaconate shall cooperate with the Elders in promoting the spiritual life and development of the Congregation, assist in the greeting and ushering of worshipers; serve the Lord's Supper and receive the offerings; assist in stewardship canvasses, visitation projects and preparation of candidates for baptism; give support and service in the business affairs and program activities of the church; cooperate in ministering to the needy and perform such other duties that may be assigned.
3. Youth Diaconate shall cooperate in promoting the spiritual life and development of the Congregation, assist in greeting and ushering of worshipers, serving the Lord's Supper and receiving the offering. They shall also perform other duties as requested by the Co-Moderators of the Diaconate.

Section C: ELECTION OF CHURCH BOARD MEMBERS

1. The Church Board shall consist of:
 - A. Elders
 - B. Diaconate
 - C. Officers of the Board

- D. Functional Committee Moderators
 - E. Auxiliary Organization Moderators
2. The Nominating Committee shall consist of:
- A. Two Elders to be named by the Moderator(s) of the Elders.
 - B. Two Diaconate to be named by the Moderator(s) of the Diaconate.
 - C. One DW member, who is a non-Church Board Member, to be selected by the DW Moderator.
 - D. One DM member, who is a non-Church Board Member, to be selected by the DM Moderator.
 - E. Two non-Church Board Members of the Congregation to be selected by the Church Board Moderator.

The Nominating Committee shall be established each church year by the responsible groups and Church Board Moderator of the incoming Church Board as defined above. The incoming Nominating Committee will be chosen when the incoming Cabinet is selected. The Nominating Committee will be functional by the end of January. Vacancies that occur during the church year are to be filled by those specified above as responsible for selection. The chair of the Nominating Committee shall be selected by the Church Board Moderator. (The Nominating Committee and its Moderator are to be announced to the Congregation at the annual meeting.)

3. The Nominating Committee shall solicit suggestions from the Congregation prior to slating the Board. The Committee shall consider qualifications, secure consent from the nominees after informing them of duties and responsibilities of the office. They then shall prepare a slate consisting of at least one nominee for each vacancy.
4. The Nominating Committee shall report its nominations to the Church Board for approval at the Board meeting preceding the annual meeting. Additional nominations may be made by any member of the Congregation at the Congregational meeting if the consent of the nominee has been previously received.
5. Nominees receiving a majority of the votes cast shall be declared elected.
6. Recommendations to fill vacated Elder or Diaconate posts will be submitted for the unexpired term by the Nominating Committee and approved by the Church Board

Section D: OFFICERS OF THE CHURCH BOARD AND CONGREGATION

The following officers shall be elected by the Congregation:

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| 1. Moderator & Trustee | 4. Treasurer & Trustee |
| 2. Vice Moderator & Trustee | 5. Parliamentarian |
| 3. Secretary | |

Section E: DUTIES OF OFFICERS OF THE CHURCH BOARD AND CONGREGATION

1. The Moderator shall fulfill the usual duties of such an office and shall call and preside at all regular or special business meetings of the Congregation, the Church Board, and Trustee of the Church. This position shall serve as Moderator of the Memorial, Bequest and Endowment Committee.

The Board Moderator shall advise any member of the Board who is absent without excuse from two consecutive regular Board meetings they shall be declared a non-voting member for the duration of the church year if they are absent without excuse from further Board meetings.

2. The Vice Moderator shall fulfill the usual duties of such an office; call and preside at all regular business meetings of the Church in the absence of the Moderator; serve as Vice Moderator of the Congregation and Trustee of the Church. This position shall serve as Moderator of the Personnel Committee and member of the Memorial, Bequest and Endowment Committee.

3. The Secretary shall keep minutes of all regular or special Congregational, board and cabinet business meetings of the Church; serve as secretary of the Church Board; keep an attendance record of board and cabinet regular or special meetings; perform such duties as may be assigned.

4. The Treasurer shall provide oversight of the Church's finance records. The Treasurer will serve as a member of the Stewardship Committee and Memorial, Bequest and Endowment Committee; present a financial report at each regular meeting of the Church Cabinet and Board; disburse all funds of the Church according to the authority designated by the Church Board; serve as treasurer of the Church Board, Congregation and Trustee of the Church.

5. The Parliamentarian shall contribute to the orderliness of Church Board meetings and Congregational business meetings by implementing the use of the current version of Robert's Rules of Order.

6. The Trustees (Moderator, Vice Moderator, and Treasurer) shall act as the legal agents of the Congregation. They shall hold legal title to all Church property, handle all business transactions related thereto, have supervision over all endowment, trust funds, and perform such other duties as required by law. They shall keep all properties and functions of the Church adequately insured against possible loss damage or accident.

Section F: ELECTION OF OFFICERS OF THE CHURCH

1. The Nominating Committee shall prepare a slate of candidates for the following positions prior to the annual Business Meeting. The elected positions on the Church Board are: Board Moderator, Board Vice Moderator, Treasurer, Secretary, Parliamentarian, Moderator(s) of the Elders and Diaconate, Elders, and Diaconate.

The Congregation shall vote by secret ballot on the nominations from the Nominating Committee as well as those nominated from the floor during the annual business meeting. Those nominated from the floor must have agreed to be nominated and accept the responsibilities and duties of office as specified elsewhere in this document.

2. If any of the foregoing positions are vacated, the Nominating Committee shall recommend members to the Board to fill the unexpired term of such office. Upon Board approval, the nominated member shall serve the position for the remainder of the unexpired term subject to ratification by the Congregation at the next annual meeting.

3. No officer of the Church Board, except the Secretary and Parliamentarian, upon completion of his or her term of office shall succeed himself or herself (in the same position) on the Board for a period of one year.

4. The term of office of the Moderator shall be for a period of one year.

The term of office of the Vice Moderator shall be for a period of one year. The Vice Moderator, upon completion of term of office, will automatically become nominee for Moderator of the Congregation and the Church Board the ensuing year.

The term of office of the “Secretary” shall be for a period of one year.

The term of office of the “Treasurer” will be a maximum of three years, but re-elected the second and third year.

The term of office of the “Parliamentarian” shall be for a period of one year.

The term of office for Moderator(s) of Elders and Diaconate shall be for a period of one year.

ARTICLE IV – MINISTERIAL AND PROFESSIONAL STAFF

Section A: SELECTION

All ministerial and professional staff persons (as defined in the Southern Hills Christian Church Employee Handbook) shall be chosen by the Church as hereinafter provided (person defined as one or more people sharing a single position):

1. A representative committee of five, appointed by the Board Moderator and approved by the Church Board, shall serve as the Search Committee for any ministerial staff persons and be responsible for recommending to the Board a qualified person who is in agreement with the cooperative work of the denomination of the Christian Church (Disciples of Christ).
2. A representative committee of five, appointed by the Board Vice Moderator and approved by the Church Board, shall serve as the Search Committee for any professional staff persons and be responsible for recommending to the Board a qualified person who is in agreement with the cooperative work of the denomination of the Christian Church (Disciples of Christ).
3. The Church Board shall consider the recommendation of the Committee and if approved by ninety percent of the members present, recommend the prospective person to the Congregation. It shall be the policy of the Church to recommend to the Congregation only one person for any staff position at a time.
4. The recommendation of the Church Board must be accepted by at least a two-thirds majority of members present and voting in a regular or special business meeting of the Congregation before a call may be confirmed
5. The terms of ministry shall be for an indefinite period and may be terminated as provided in “Section IV - C. Termination.” A written Statement setting forth the salary to be paid and other conditions of the call shall be made in duplicate, one copy for the new staff person and one for the Church.
6. An annual evaluation of each member of the ministerial staff shall be performed by the Pastoral Relations Committee (consisting of four elders). Each ministerial staff person shall select one of the members of the Committee with the Elders Moderator(s) selecting the remaining members. Each ministerial staff member shall be assigned a Pastoral Relations Committee. Part of the review process shall be a non-binding recommendation regarding compensation to the Personnel Committee.

7. An annual evaluation of each member of the professional staff shall be performed by that staff member's ministerial supervisor. Part of the review process shall be a non-binding recommendation regarding compensation to the Personnel Committee.

Section B: PLANNING

The ministerial staff will meet with the Church Cabinet of the Church Board on alternating months for the purpose of planning, goal setting and communications.

Section C: TERMINATION

Professional and ministerial staff persons may be terminated by the Church by any of the means hereby provided:

1. The Pastoral Relations Committee may recommend to the Board of Elders termination of the ministerial staff persons. The Board of Elders with a majority vote can recommend termination to the Church Board.
2. The Church Board may ask for termination of a professional or ministerial staff person providing a majority of its members request it. This can be at a regular meeting or a special called meeting.
3. The membership may, upon written request by twenty percent or more of the participating members, cause the Church Board to ask for a secret ballot to vote for dismissal of a professional or ministerial staff person by the Congregation. If a majority of the voting membership vote for termination, it shall be done within ninety days of the ballot.
4. The Church Board shall then proceed with the dismissal of said professional or ministerial staff persons.

ARTICLE V - MEETINGS

Section A: MEETINGS TO BE HELD

1. Congregational Meetings

Annually, there shall be a meeting of the Congregation following each service, for the purpose of election of Church officers, adoption of the annual budget and consideration of other business as may be presented. Notice of the meeting shall be given at Sunday morning services at least one week in advance of the meeting and, when possible, shall be announced in the Church newsletter or by other written notice prior to the meeting.

2. Special Meetings

Special meetings of the Congregation may be called at any time by direction of the Church Board provided that notice of said meeting shall be given at the Sunday morning services at least one week in advance of the meeting and, when possible, shall be announced in the Church newsletter or by other written notice prior to the meeting.

The Congregation may call for a special Congregational meeting by a written request signed by not fewer than ten percent of participating members and presented to the Church Board, in which case the Church Board shall call this meeting as specified herein.

3. Voting

All voting at Congregational meetings shall be by written ballot unless unanimous consent is given to the contrary.

Section B: RULES OF ORDER

All business meetings of the Church and the Church Board shall be governed by the current version of Robert's Rules of Order.

ARTICLE VI - AMENDMENTS

The constitution may be amended at any business meeting of the Congregation by a two-thirds vote of the members present and voting on the amendment, provided that notice of the proposed amendment(s) shall be announced to the members of the Congregation via mail or e-mail and notice thereof shall be announced at regular Sunday worship service at least two weeks prior to the meeting at which it is submitted to a vote.

BY-LAWS

- I. The Church year shall begin on the first day of January.
- II. The Church Board
 - A. Is responsible to the Congregation and has authority to act on behalf of the Congregation except as specified by the Constitution and By-Laws. The Board shall consider and adopt policies and programs of the church. It shall approve and monitor the Church budget subject to annual approval by the Congregation as well as other duties and responsibilities designated in the By-Laws or delegated by the Congregation. Board decisions shall be regularly communicated to the Congregation.
 - B. Shall hold bi-monthly meetings beginning with the second month of the Church year. Subsequent regular meetings may be rescheduled by a majority vote of the Church Board and notification of Board members not present at least one week prior to said meeting. Board meetings are open to all members of the Congregation.
 - C. Shall hold special meetings upon call of the Moderator, Vice Moderator, or any three members of the Church Board, upon announcement from the pulpit at Sunday morning service, or by the mailing/e-mailing of notices by the Moderator or Vice Moderator at least three days preceding the time fixed for holding said meetings; said special meeting to be held at the time and place designated in the call. Unless otherwise directed, all meetings of the Church Board shall be held in the building of the Church.
 - D. Shall require a quorum consisting of fifty percent of its membership for regular meetings and forty percent of its membership for special meetings.
 - E. May observe the following order of business:
 - 1. Meeting called to order by presiding officer.
 - 2. Devotion and prayer.
 - 3. Approval of minutes of previous meeting.
 - 4. Report of Treasurer and approval of report.
 - 5. Departmental and special committee reports.
 - 6. Consideration of unfinished business carried over from previous meetings.
 - 7. New business and program suggestions for future activities.
 - 8. Minister's report.
 - 9. Closing prayer.
 - 10. Adjournment.
- III. The procedure for administering the Church program shall be as follows:
 - A. The task of administering the program of the Church shall be delegated to the following functional committees whose Moderator is a member of the Church Board. At the option of the Church Board, two or more committees may be combined.
 - 1. Adult Education Committee
 - 2. Children's Council
 - 3. Contemporary Worship Committee

4. Environmental Stewardship Committee
5. Evangelism Committee
6. Fellowship Committee
7. Long-Range Planning Committee
8. Membership Committee
9. Memorial, Bequest and Endowment Committee
10. Outreach Committee
11. Pastoral Relations Committees (composed of Elders)
12. Personnel Committee
13. Property Committee
14. Public Relations Committee
15. Safety Committee
16. Stephen Ministry
17. Stewardship Committee
18. Traditional Worship Committee
19. Van Ministry Committee
20. Young Adult Council
21. Youth Council
22. Auxiliary organizations
23. Special committees shall be appointed when needed

The Vice-Moderator of the Church Board, in consultation with the ministerial staff, shall select the respective committee Moderators prior to January unless otherwise defined in these By-Laws or Constitution.

- B. The Church Cabinet shall consist of the above functional committees along with the Board officers, Moderator(s) of the Elders and Diaconate and ministers. The Moderator of the Cabinet will be the Moderator of the Church Board.
- C. Each functional committee shall organize itself to meet its responsibilities. Each committee will develop a plan to meet its responsibilities. With the support of the Cabinet, each committee shall implement its program in cooperation with other functional committees.
- D. The purpose and duties of the functional committees shall be as follows

1. Adult Education Committee

It shall be the purpose of this Committee to establish and maintain an effective program for the development of Christian values and spirituality in the adults of the Church. This shall include the planning and administration of the total educational program for the adults of the Church, including Church school, mid-week programs, Lenten Series, leadership education, distribution of Christian literature, fostering Christian home life and other adult activities.

2. Children's Council

It shall be the purpose of this Council to establish and maintain an effective program for the development of Christian values and spirituality in the children of the Church (birth through 5th grade). This shall include support of the Children's Minister in the planning and administration of the total educational program for the children of the Church, including Church school, mid-week programs, leadership education, and other children's activities.

3. Contemporary Worship Committee

It shall be the purpose of this Committee to plan the Contemporary worship service, in coordination with the Associate Minister, to provide meaningful and enriching worship experiences around the Lord's Table in a high-energy, contemporary style.

4. Environmental Stewardship Committee

It shall be the purpose of this Committee to plan and implement energy conservation activities that will address: making the physical Church property more energy efficient; educating Church members about ways to make their own home and areas of influence more environmentally friendly and energy efficient; and making the larger community more aware of environmental concerns.

5. Evangelism Committee

It shall be the purpose of this Committee to develop a year-round program of evangelism which reaches into every age level and every phase of church life. It shall develop a climate of concern for winning non-committed persons to Christ, select and train evangelistic callers and immerse the entire evangelistic concern in the discipline of prayer.

6. Fellowship Committee

It shall be the purpose of this Committee to develop a spirit of comradeship and love within the Congregation founded on a common love for Christ. The Committee shall have responsibility for developing and carrying out intergenerational experiences to include all newer members as well as long-time members through the programming of picnics, meals, Congregational-wide gatherings and other activities to promote a spirit of camaraderie and love within the Congregation.

7. Long-Range Planning Committee

It shall be the purpose of this Committee to coordinate activities with the Stewardship Committee regarding the establishment of a debt retirement program; to clearly define Congregational needs; to establish a clear-cut strategic plan for filling these needs; and to implement the strategic plan.

8. Membership Committee

It shall be the purpose of this Committee to: Help new members assimilate into the life of the Church including small groups; Work closely with ministerial staff to reach out to current members who might benefit from a personal contact with a fellow Church member for the purpose of encouragement and support; Report any changes in membership status to the Church secretary to facilitate record keeping; and Maintain a recorded history of the Church that will preserve our heritage so the story of those before can be shared with those who come.

9. Memorial, Bequest and Endowment Committee

The Committee shall consist of the Moderator of the Church Board (chair of the committee), Vice Moderator of the Church Board, Treasurer of the Church Board, Senior Minister, Property and Stewardship Moderators and one at-large member appointed by the Moderator

The Endowment Fund *See Memorial, Bequest and Endowment Policy* is a separate fund to which money or other property (real or personal) may be given to the Church in honor or memory of a loved one or friend, either alive or deceased, or in recognition of special events or occasions.

All memorials, bequests and endowment gifts to the Church will become property of the Church. Any donor may seek to limit the purpose and use of their gift. The Memorial, Bequest and Endowment Committee shall have the right to decline any gift offered with limitations and restrictions unacceptable to the Committee. *See Memorial, Bequest and Endowment Policy*. The Committee will maintain a permanent record of all gifts. The Committee will oversee donations to and publicize the availability of the TREE OF LIFE. *See Tree of Life Policy*.

10. Outreach Committee

It shall be the purpose of this Committee to create and foster a world vision within the Church and its auxiliary organizations and to lead in planning and administering the world-wide program of the Church. It shall be responsible for planning and promoting a program of outreach education, recommending the outreach budget to the board; enlisting support for missions and Disciples of Christ causes; caring for emergency benevolent needs not otherwise provided for; sponsoring inter-denominational activities and projects of social actions; and keeping records and reporting all outreach giving and activities in the Church.

11. Pastoral Relations Committees

It shall be the purpose of these Committees to provide 3 functions for each member of the ministerial staff.

- a. They shall act as a support group for the ministers, a place where honesty prevails in an atmosphere of love and where confidences are assured.
- b. They shall act as a regular channel of communication for cultivating clear and open relations between the Congregation and its ministers.
- c. They shall at least annually perform a performance evaluation of each minister and review the compensation packages, making recommendations of adjustment in compensation packages to the Stewardship Committee.

This Committee shall consist of four presently serving elders (for each Minister), one will be chosen by the Minister, and the remainder appointed by the Moderator of the Elders, who shall also designate the committee moderator. This committee must be appointed prior to January of each year.

The duration of the appointment to this Committee shall be one year. Individuals may serve up to three years on this Committee.

This Committee shall meet with the ministers (either together or separately) at least four times per year. Notice of meetings shall be made in the Church newsletter preceding the meeting date.

12. Personnel Committee

The Committee shall consist of the Board Vice Moderator, Treasurer, Senior Minister and Associate Minister.

The Vice Moderator shall be the chair of this Committee. It shall be his/her responsibility to carry out all activities of this Committee.

This Committee shall recommend to the Board the employment or release of such employees as shall be deemed necessary from time to time. Final authority in all such matters shall rest with the Church Board.

Each such employee is responsible to the Senior Minister and the Personnel Committee.

A written statement covering terms of employment shall be included in the minutes with copies to the Church Board Secretary, the Church Treasurer, and to the employee. A signed letter of agreement will be kept in the staff member's personnel file in the Church office.

The Committee shall at least annually perform a performance evaluation of each employee and review the compensation packages, making recommendations of adjustment in compensation packages to the Stewardship Committee.

13. Property Committee

It shall be the purpose of this Committee to care for all properties of the Church. A master calendar will be maintained and any function where Church facilities are used must be scheduled on the calendar. Use of facilities should be cleared through the Church office.

14. Public Relations Committee

It shall be the purpose of this Committee to: Enhance communication inside and outside the Congregation, emphasizing Southern Hills' vitality, growth and caring by writing and submitting monthly news releases and updating the church's brochures as needed; Enhance communications to the Congregation through continued improvement of the newsletter by increasing Church leaders' awareness of the importance of communication and coordinating an annual compilation of the Master Calendar for the upcoming year; Meet at least bi-annually with Membership and Evangelism Committees to ensure coordination of committee efforts; Communicate to the church and the worldwide community through our webpage and other internet networking sites; And annually review content of web/networking sites to ensure accurate information is posted and available to the community.

15. Safety Committee

It shall be the purpose of this Committee to maintain, implement and monitor the Safety Policies, Guidelines and Procedures of the Church. The Moderator of this Committee shall be the Safety Coordinator. The Coordinator and this Committee shall educate the children and youth leaders, workers and volunteers, and the Congregation on the risk management policies and procedures of the Church and review and maintain compliance with those policies and procedures.

16. Stephen Ministry

It shall be the purpose of these volunteers to minister to our Congregation by equipping laypersons to provide distinctively Christian one-to-one care to those experiencing all kinds of life needs and circumstances. Stephen Ministry is a confidential “listening” ministry.

17. Stewardship Committee

It shall be the purpose of the Committee to: develop within the membership an understanding of the full meaning of Christian stewardship and to direct the financial program of the Church so that it will not only supply the financial needs, but prove a means of spiritual enrichment and character building for each one participating; and be responsible for keeping alive in the Congregation the realization of its stewardship obligations, promoting stewardship education, supervising the preparation and subscription of the Church budget, keeping accurate giving records, providing for an annual audit of the giving records and encouraging endowments for future development in the Church and world work.

When a new budget is presented to the Church Board, it must be presented with a copy of the previous year’s budget so a detailed comparison of increased or decreased expenditures may be made. The same procedure must be followed when presenting a new budget to the Congregation.

A member of the Stewardship Committee and two (2) other Church members will conduct a bi-annual year-end audit of the Church Financial Records. The audit shall be completed by June 15th following the end of the Church fiscal year. The Stewardship Moderator will nominate the members of the audit team and present the slate to the Church Board for approval at the first Board meeting of the year.

18. Traditional Worship Committee

It shall be the purpose of this Committee to coordinate with the Senior Minister and be responsible for the public worship of the Traditional church service, the coordination of Baptism and the Lord’s Supper, mid-week and special services, and the encouragement of a devotional life among individual members and homes of the Church.

19. Van Ministry Committee

It shall be the purpose of this Committee to provide safe and reliable transportation for the Church Congregation by using the Church’s van for all regular and special Church services, Sunday School classes and special functions as deemed necessary.

20. Young Adult Council

It shall be the purpose of this Council to establish and maintain an effective program for development of Christian values and spirituality in the young adults of the Church. Young adult will be defined for this ministry as those individuals 18-35 years of age. This committee will include the support of the Associate Minister in the planning and administration of the total educational program for the young adults of the Church, including fellowship activities, mission opportunities, leadership education, Church school, retreats, and other activities.

21. Youth Council

It shall be the purpose of this Council to establish and maintain an effective program for the development of Christian values and spirituality in the youth of the Church (6th-12th grade). This shall include support of the Youth Minister in the planning and administration of the total educational program for the youth of the Church, including Church school, mid-week programs, leadership education, retreats and other youth activities.

22. Auxiliary Organizations

The purpose and responsibility of each of these groups shall be outlined in their own constitution, by-laws, plan or procedure.

These organizations shall cooperate with the functional committees of the Church, not only in planning and administering the total program of the Church, but also in developing their individual programs in the best interest of the total program.

Auxiliary Organizations are:

1. Disciples Men (DM)
2. Disciples Women (DW)
3. Child Development Center (CDC)

23. Special Committees

The Moderator of the Board shall appoint, with the approval of the Church Board, special committees as may be needed. These committees shall perform duties assigned and shall continue for such time as designated.

Delegates for District, Regional and General Assemblies shall be appointed by the Church Board and Senior Minister.

- IV. These By-Laws may be amended by majority approval of the members of the Church Board present and voting in a regular meeting, provided that the proposed amendment has been submitted in writing to the membership of the Board at least fourteen days prior to the vote thereon.

BYLAWS REVISED BY BOARD: 9/19/10

CONSTITUTION REVISED BY CONGREGATION: 12/10/10